



REHOBOTH TOWN COUNCIL

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Restricted Bidding (RP) ADVERT

Re-Advertisement: CALL FOR LOCAL CONTRACTORS

PROCUREMENT OF A LOCAL CONTRACTOR FOR PROVISION OF SKILLED LABOUR & SUPERVISION SERVICES FOR THE CONSTRUCTION OF SEWER NETWORK PHASE 1 IN EXT 1&2, REHOBOTH: W/RB/RTC-06/2022

1. BACKGROUND

The Council resolved and directed that a sewer network should be installed in Extension 1 and 2 to enable the residents to connect to the sewer municipal line. The implementation process started by procuring the services of a local Engineer who did the design, computed quantities for the Council to procure the required materials, procured the services of a surveyor who provided levels needed for the design. To date we have procured most of required materials, hence, it is now time procure the services of a contractor to do the installation work.

2. MOTIVATION

Given the lack of internal capacity at the Council, we saw it fit to propose that competent contractors who are from Rehoboth be appointed to do the installation works.

3. MINIMUM REQUIREMENTS

- 3.1. Only competent contractors from Rehoboth are eligible to apply
- 3.2. Interested contractors should submit completion certificates to confirm previous work experience
- 3.3. Previous work completion certificates should clearly indicate the type, size and value of previous project (sewer projects) that they have undertaken. Provide details of the client/contractor for whom the project was undertaken.
- 3.4. Foreman of the project should possess a certificate in related field, however, persons with proven extensive related work experience but has no academic certificate will equally be considered
- 3.5. Demonstrate the ability to use a dumpy level effectively
- 3.6. Demonstrate the ability to calculate quantities of required materials, plan and execute work according to the agreed work programme
- 3.7. Demonstrate the ability to do project admin work and reports

4. WORKING MODALITY

- 4.1. Council to appoint a competent contractor who possesses extensive experience in sewer network installations (residents of Rehoboth)
- 4.2. The Council shall then enter into a contract agreement with the appointed contractor with a clear outline of deliverables that are tied to a fixed payment and time of execution/completion
- 4.3. The appointed contractor will be given the right to appoint and pay the casual workers. This is important because they will take responsibilities of the performance of the casual workers on the ground. They will have the power to dismiss when necessary and hire other people to ensure that the progress of work is not affected, however, they will only be allowed to hire residents of Rehoboth
- 4.4. The contractor shall provide the heavy equipment's for the project (JCB, Tipper truck, Compactor, Moulds)

- 4.5. Proof of ownership of above equipment's or valid lease agreement with machine hire companies is a minimum requirement
- 4.6. The appointed contractor is required to bring minor equipment's required for the project (spades, danger taps, measuring tapes, wheelbarrows, concrete mixers, buckets etc.)
- 4.7. Appointed contractor will be required to have a dumpy level onsite at all times to ensure that levels are done correctly
- 4.8. The Artisan foreman from the Council will be the overall supervisor to ensure effective resource mobilization and strict daily work implementation as per the agreed work program
- 4.9. Before commencement of the project, the Artisan foreman and the appointed contractor will have a planning meeting where they will have to look at the availability of all required resources/materials, equipment's, tools and put in measures to ensure all things that will be needed are procured or organized and finally put up a working program to be approved by the Head of Technical Services.
- 4.10. Materials for the project will be booked out as requested by the project supervisors from time to time

5. FINANCIAL PROPOSAL

- 5.1. Interested contractor should request for the layout design to enable calculation of financial offer from the office of Artisan Foreman, Mr. Willie Jansen.
- 5.2. The interested contractor should submit a financial offer to undertake this work
- 5.3. The offer should consider the cost of labour (casual workers), supervision, accommodation of traffic, site board, simple site structure, provision of small equipment's as per point 3.4 and 3.5, provision of a full time dumpy level onsite, mirror test cost Etc.
- 5.4. Financial offer be broken down as per the table below since the payment shall be linked to progress of work completed

Payment Arrangements	Percentage of work done	No. of Manhole completed with covers installed	Length of pipes installed and trenches backfilled, passed mirror test or any other eligible test
1 st Payment	25%	8	1,110m
2 nd Payment	25%	8	1,110m
3 rd Payment	25%	8	1,110m
4 th Payment	25%	10	1,110m
Phase 1 scope of work		34 manholes	4440m total lengths of pipes (160mm & 110mm diameter)

NB: The project time is **4 months** and a mirror test will be conducted at completion of every quarter of work to trigger payments for the project supervisors

6. SUBMISSION OF CV AND FINANCIAL OFFER

Submit the supporting document and financial offer by putting it in the Bid Box at office entrance: Rehoboth Town Council, Private Bag 2500, Rehoboth, Namibia

7. **ADVERTSIEMENT DATE:** 08 November 2022
- CLOSING DATE & TIME:** 22 November 2022 @ 11h00

Enquiries

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