



# REHOBOTH TOWN COUNCIL

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## ADVERT CALL FOR LOCAL CONTRACTORS

### PROCUREMENT OF A LOCAL CONTRACTOR FOR INSTALLATION OF PRECAST BOUNDARY FENCE FOR THE NEW SPORT STADIUM AT PORTION 74, REHOBOTH: REFERENCE NUMBER: NCS/RB/RTC-07/2022

#### 1. BACKGROUND

The Rehoboth town council in collaboration with the GIZ projects 'Inclusive Sustainable Urban Development' (ISUD) and 'Sport for Development in Africa' (S4DA) have constructed two sport grounds (1 grass football field and 1 multipurpose court) on Portion 74 in Block E, Rehoboth. The next step is to construct a boundary fence (wall). We have so far procured most of required materials (precast), hence, it is now time procure the services of a local contractor to do the installation work.

#### 2. SPECIFICATIONS

Installation of Precast boundary wall and access gates:

- 2.1. 525m total wall length
- 2.2. 1.8m high wall
- 2.3. 2.4m precast pole length to be planted at 0.6m deep
- 2.4. 1.44m precast blocks
- 2.5. Pole spacing @1.44m to fit in the precast blocks
- 2.6. 2X steel gates (rolling) 4m wide
- 2.7. 1X steel gate pedestrian 1m wide

#### 3. SCOPE OF WORK (labour only)

- 3.1. Site establishment
- 3.2. Site preparation (clearing and levelling)
- 3.3. Site setting out (boundary coordinates/pegs will be provided by Council)
- 3.4. Earth works (foundation for poles and wall)
- 3.5. Installation of poles and precast blocks
- 3.6. Installation of access gates
- 3.7. Finishing and site de-establishment
- 3.8. Any other related works (unforeseen works)

#### 4. MINIMUM REQUIREMENTS

- 4.1. Only competent contractors (Civil contractors) from Rehoboth are eligible to apply
- 4.2. Interested contractors should submit reference letters to confirm previous related work experience
- 4.3. Project manager should possess a certificate in related field, however, persons with proven extensive related work experience but has no academic certificate will equally be considered
- 4.4. Demonstrate the ability to calculate quantities of required materials, plan and execute work according to the agreed work programme
- 4.5. Demonstrate the ability to do project admin work and reports
- 4.6. Contractor should submit a work program, clearly indicating the timeline for each activity

## 5. WORKING MODALITY

- 5.1. Council/Rehoboth Sports Stadium Steering Committee (**RSSSC**), to appoint a competent contractor who possesses proven experience in construction (residents of Rehoboth)
- 5.2. Council/Rehoboth Sports Stadium Steering Committee (**RSSSC**), shall then enter into a contract agreement with the appointed contractor with a clear outline of deliverables that are tied to a fixed payment and time of execution/completion
- 5.3. The appointed contractor will be given the right to appoint and pay the casual workers. This is important because they will take responsibilities of the performance of the casual workers on the ground. They will have the power to dismiss when necessary and hire other people to ensure that the progress of work is not affected, however, they will only be allowed to hire residents of Rehoboth
- 5.4. The contractor shall provide transportation for materials from the where it is currently stored (Rehoboth Rural East CDC office) to portion 74.
- 5.5. The appointed contractor is required to bring minor equipment's required for the project (spades, danger taps, measuring tapes, wheelbarrows, concrete mixers, buckets etc.)
- 5.6. Appointed contractor will be required to have a dumpy level onsite at all times to ensure that levels are done correctly
- 5.7. Rehoboth Sports Stadium Steering Committee (**RSSSC**) will be the overall supervisor to ensure effective resource mobilization and strict daily work implementation as per the agreed work program
- 5.8. Before commencement of the project, the Rehoboth Sports Stadium Steering Committee (**RSSSC**) and the appointed contractor will have a planning meeting where they will have to look at the availability of all required resources/materials, equipment's, tools and put in measures to ensure all things that will be needed are procured or organized and finally update the work program to be approved by the Head of Technical Services.
- 5.9. Materials for the project will be booked out as requested by the contractor from time to time

## 6. EVALUATION CRITERIA

- 6.1. Submission of detailed work program – indicate timeline for each activity and the entire project. The contractor with the shortest execution period and meets all the other requirements will be appointed
- 6.2. Submission of reference letters for previous related work experience
- 6.3. Submission CV of project manager to determine the ability to execute the work
- 6.4. Submission of related Qualifications of project manager will be an added advantage
- 6.5. The interested contractor should submit a financial offer to undertake this work, the contractor with the lowest offer and meets all the other requirements will be appointed.
- 6.6. The financial offer should consider the cost of labour (casual workers), supervision, site preparation, setting out, installation, transportation, provision of small equipment and provision of a full-time dumpy level onsite and any other unforeseen related cost.

## 7. SUBMISSION OF BIDS AND FINANCIAL OFFER

Submit the supporting document and financial offer by putting it in the Bid Box at office entrance: Rehoboth Town Council, Private Bag 2500, Rehoboth, Namibia

## 8. CLOSING DATE & TIME

Wednesday, 23 November 2022 @ 15h00 PM

### **FOR ENQUIRIES, PLEASE CONTACT**

#### **Technical:**

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#### **Administration:**

**Ms. Shirley Bruwer (Head of PMU)**

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